

Rules relating to fees: documenta archiv

(valid from January 1, 2020)

The prices for ordering digital copies consist of general fees and processing fees per image/page as well as fees for the acquisition of reproduction rights, if applicable.

General fees

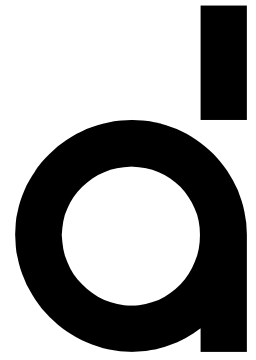
All prices are inclusive of the statutory value-added tax set in Germany.

<u>Service</u>	<u>Regular fees</u>	<u>Discounts*</u>
Handling fee	10,- €	5,- €
Express orders (within 2 working days)	Surcharge of 100%	Surcharge of 100%
Domestic mail delivery	Domestic 5,- € / abroad 15,- €	Domestic 5,- € / abroad 15,- €
Bank fee (for transfers from outside the EU monetary union)	10,- €	10,- €

* Reduced fees for school students and university students up to MA

** Reduced fees exclusively for non-commercial purposes by school students, university students, doctoral candidates, scientists, publicly funded people, scientifically oriented cultural institutions (also with third-party funding), and non-profit organizations.

The prerequisites for reduced fees must be proven by the orderer when they send in the form.



Processing fees: digital copies

(without granting of rights)

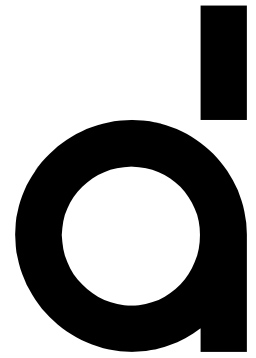
<u>Provision of existing digitized material:</u>	<u>Regular fees</u> <u>per page / image</u>	<u>Reduced** fees</u> <u>per page / image</u>
Archive material / printed matter / photographs (preview): Reading quality, compressed file format	0,- €	0,- €
Archive material / printed matter / photographs: Reproduction quality*	20,- €	0,- €
Film / video / sound recordings: Compressed file format	5,- € per 15 min	0,- €
Film / Video: Reproduction quality*	20,- € per 15 min	0,- € per 15 min
Sound recordings: Reproduction quality*	10,- € per 15 min	0,- € per 15 min

Digitization

Archives / printed matter: Reading quality, compressed	1,00 €	0,50 €
Archive material / printed matter / photographs / audiovisual Media: Reproduction quality*	20,- €	15,- € 5,- €*

* Photo reproduction file < 15 MB or < 5 000 px short page, 300 dpi

* Multimedia reproduction file: by arrangement



Purchase of licenses:

Permission for exploitation / publication

The following fees apply exclusively to the granting of rights by documenta to the orderer by way of licensing. If rights are not granted by documenta to the orderer, but are clarified by the orderer with a third party, only the licensing agreement between the orderer and the third party in question is relevant for the amount of the fee to be paid by the orderer.

<u>Archive material / Photographs:</u> <u>Publication in print</u>	<u>Regular fees</u> <u>per page / image</u>	<u>Reduced** fees</u> <u>per page / image</u>
up to 1.000 copies	40,- €	0,- €
from 1.000 copies	60,- €	0,- €
worldwide / no time limit	80,- €	0,- €

Archive material / photographs: Publication on the Internet

No time limit	100,- €	0,- €
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Audiovisual media

Film / video: one-time right to publication	75,- €	0,- €
Sound recording: one-time right to publication	40,- €	0,- €

Teaching and learning

Permission for use in teaching and class	0,- €	0,- €
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Archive material / Photographs for exhibitions

Digital reproduction	0,- €	0,- €
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Discounts are staggered according to the number of ordered digital copies:

- 10 or more image files - reduction of 20%
- From 25 image files - reduction of 30%
- From 100 image files - 40% discount